

DEPARTMENT OF HISTORY GRADUATE AWARDS

Effective in the Spring 2012

The Department of history offers financial support to its graduate students on a merit basis. The awards allow graduate students to present papers in national and international conferences, to conduct research during the summer. Some support is also offered at critical stages of dissertation writing. In addition, according to the department's needs and to the available budget, some positions of teaching associates can be offered each semester.

Each year, depending on the availability of funds, the Graduate faculty committee selects the recipients of the following awards:

1) WELCOME AWARD

Each academic year the department of history offers **two** Welcome Awards to the best new PhD students and **two** Welcome Awards to the best new MA students.

1.2 Eligibility

- Only full-time students are eligible.
- PhD students who are enrolled for the first semester at Howard University.
- Recipients of the Frederick Douglass Scholars Fellowship or Graduate Assistantships are not eligible.

1.2 Criteria

These awards will be granted based on GPA, GRE scores, writing sample, and letters of recommendation submitted with the student's application

1.3 Application document

- proof of payment of Fall tuition fees.

1.4 Amount

PhD: \$ 1,000

MA: \$ 1,000

1.5 Deadline

N/A

1.6 Submission

Hard copies of the required documents must be submitted to the Graduate Director.

** Amounts will be awarded in October.*

2) TRAVEL AWARDS FOR PARTICIPATION IN NATIONAL AND INTERNATIONAL CONFERENCES

Each Fall semester and each Spring semester the department offers up to **five** travel awards to graduate students who had a paper accepted in national or international conferences outside the Washington metro area.

2.1 Eligibility

- Only full time students are eligible.
- Students can apply up to **three** times during their PhD program and up to **one** time during the MA program.
- Only full time students or students who were admitted to candidacy are eligible to apply for these awards.
- Although MA students can apply for these awards, priority will be given to PhD students.
- MA and PhD students readmitted after exceeding the maximum number of years established by the Graduate School are not eligible.
- PhD students who exceeded five years in the program are not eligible.
- MA students who exceeded three years in the program are not eligible.

2.2. Application documents

- paper's abstract
- proof of acceptance
- copy of web transcript
- application form

2.3 Amount

up to \$500.00

2.4 Deadline

Four weeks prior to the date of the conference. This award is offered only in the Fall and Spring semesters. In case there were not enough applications for the ten awards offered during the academic year, the Graduate faculty committee can decide to offer the remaining awards to students who will present papers in conferences during the summer semester.

2.5 Submission

Hard copies of the required documents must be submitted to the Graduate Director.

2.6 Other conditions

Amounts will be awarded after submission of original receipts (transportation, accommodation, meals, registration fees, others).

3) SUMMER RESEARCH TRIPS

Each summer semester the Department of History offers **two** awards to students who are conducting archival research and fieldwork outside the United States and **two** awards to students conducting research in the United States.

3.1 Eligibility

- Only full time students are eligible.
- Only PhD candidates or PhD students who applied for candidacy in the previous Spring semester are eligible to apply for this award.
- Students receiving major internal and external fellowships (Sasakawa Fellowship, Frederick Douglass Scholars Fellowship, etc.) are not eligible to receive this award.

- PhD candidates can apply for this award **one time** (international research trip) or up to **two** times (research trip in the United States). However, priority will be given to those candidates who are applying for the first time.
- Students who exceeded five years in the program are not eligible.
- Students readmitted in the program after exceeding seven years in the program are not eligible.

3.2 Application documents

- 3-page research project indicating the nature of the proposed research
- 1-page list of primary sources and archives where the research will be conducted or other detailed explanation about how and where fieldwork will be conducted (interviews, etc.)
- copy of web transcript
- letter of recommendation from the dissertation supervisor
- application form

3.3 Amount

National research trip: up to \$500.00

International research trip: up to \$1,000.00

3.4. Deadline

April 15

3.5 Submission

Hard copies of the required documents must be submitted to the Graduate Director.

3.6. Other conditions

Amounts will be awarded after submission of original receipts (transportation, accommodation, others).

4) DISSERTATION WRITING AWARDS

4.1 Progression Award

These awards were designed to support PhD candidates who are writing their dissertations. Each Fall and Spring semesters the department will offer up to **three** awards to PhD candidates who completed one chapter (about 50 pages) or two short chapters (2 chapters of 25 pages) of their PhD dissertations.

4.1.1. Eligibility

- Only full time students are eligible.
- PhD candidates receiving major external and internal fellowships (Sasakawa Fellowship, Frederick Douglass Scholars Fellowship, etc.) are not eligible.
- PhD candidates can receive this award up to **three** times. However, priority will be given to those candidates who are applying for the first time.
- Students who exceeded five years in the program are not eligible.
- Students readmitted in the program after exceeding seven years in the program are not eligible.

4.1.2. Application

- application form

- dissertation table of contents
- chapter completed in 3 copies
- letter of support from the PhD supervisor

4.1.3. Amount

\$1,000.00

4.1.4. Deadlines

Fall semester: November 10

Spring semester: April 15

4.1.5 Submission

Hard copies of the required documents must be submitted to the Graduate Director.

4. 2) Lofton Award

This award is designed to support students during their last semester in the PhD program.

4.2.1 Eligibility

- PhD candidates in the last semester.
- Candidates can apply for this award only one time.

4.2.2 Application documents

- application form
- detailed letter explaining which chapters were completed and which chapters will be completed or edited during the semester
- letter of support from the PhD supervisor

4.2.3 Amount

the equivalent to 1 credit hour

4.2.4 Deadlines

Fall semester: September 15

Spring semester: February 10

4.2.5 Submission

Hard copies of the required documents must be submitted to the Graduate Director.

5) GRADUATE ASSISTANTSHIPS

Each academic year the Graduate School grants to the Department of History graduate assistantships. Students receiving graduate assistantships will assist one or two graduate faculty member(s) in his/her/their teaching and/or research activities.

5.2.1 Eligibility

- Full-time graduate students
- MA students can apply but preference will be given to PhD students
- Minimum GPA of 3.5
- PhD students who arrived at the department with a M.A. in hand can receive these assistantships for three years maximum. Students who were admitted in the PhD program without an M.A. can receive assistantships for four years maximum.

- PhD students receiving major external and internal fellowships (Sasakawa Fellowship, Frederick Douglass Scholars Fellowship, etc.) are not eligible.
- MA and PhD students who hold other full-time positions are not eligible.

5.2.2 Application documents

- application form
- letter of support from a professor of the Department of history
- a paper (seminar or readings course) in the major field, marked by the professor
- copy of the web transcript

5.2.3 Amount

Up to \$16,000 stipend and full-time tuition remission for the academic year.

5.2.4 Deadlines

April 15

5.2.5 Submission

Hard copies of the required documents must be submitted to the Graduate Director.

NB: The Graduate faculty committee reserves the right to grant two graduate assistantships to new entrants in the PhD program.

6) TEACHING ASSOCIATE POSITIONS

Each Fall and Spring semesters, depending on the funds available and on the department needs, the department can offer some positions of teaching associates to PhD candidates. These positions allow PhD candidates to obtain teaching experience.

6.1 Eligibility

- ABD status or having submitted an application for candidacy.
- PhD candidates can be appointed as teaching associates up to four times since their first semester in the program. Exceptions to this rule can be applied if the numbers of positions available exceed the number of applicants.
- Students who exceeded seven years in the program and who were readmitted are not eligible for these positions.

6.2 Application documents

- application form
- copy of the web transcript
- curriculum vitae
- letter of support from the PhD supervisor

6.3 Amount:

Up to 8,000.00 per undergraduate course taught.

6.4 Deadlines

Positions available for the Spring semester: September 15

Positions available for the Fall semester: February 15

6.5 Submission

Hard copies of the required documents must be submitted to the Graduate Director.