

HOWARD UNIVERSITY
COLLEGE OF ARTS AND SCIENCES
DEPARTMENT OF SOCIOLOGY AND ANTHROPOLOGY



Guide to Undergraduate Study in
ADMINISTRATION OF JUSTICE

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This handbook is intended only as a supplement to the University's Bulletin. STUDENTS ARE ADVISED TO READ AND FOLLOW CAREFULLY THE GENERAL REGULATIONS AND REQUIREMENTS OF THE COLLEGE OF ARTS AND SCIENCES

MAJOR IN ADMINISTRATION OF JUSTICE
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PROGRAM OVERVIEW

The undergraduate major in the administration of justice (A.O.J.) was begun officially in the Fall of 1978. It was part of the comprehensive program effort of the Department of Sociology/Anthropology at Howard University to examine various institutions that impacted upon the African American community. In keeping with other departmental majors in sociology and anthropology, the major in administration of justice is organized essentially around the concept of liberal arts education, while at the same time providing career-specific educational training. Students must, therefore, satisfy all general education requirements established by the College of Arts and Sciences, in addition to those specified in the major program.

Underlying the program is the assumption that successful careers in the administration of justice field require broad basic educational preparation in the humanities, and the social and behavioral sciences. Such preparation involving classroom instruction will afford students a better understanding of the complexities of human conduct, as well as an appreciation of some of the problems associated with human social life. Theoretically-based instruction is combined with practical experience to give students more comprehensive knowledge of the inter-workings of the criminal justice system and its linkages to the larger institutional structure.

Because Howard University is historically a predominantly black institution of higher learning, the administration of justice program will place special emphasis on examining relationships between minorities and the various components of the criminal justice system. The interface between minority offenders, crime causation factors, and treatment strategies designed to deal with criminal and delinquent behavior, represents the central theme in the development and implementation of the program.

GOALS AND OBJECTIVES

Consistent with the mission of the Howard University, which is "to assist, through full utilization of its research resources, in the development of solutions to human and social problems," the AOJ program has the following goals and objectives:

Goals

1. To bring together the teaching and research capabilities of the Department, the College of Arts and Sciences and the University, in order to enhance understanding the complex interrelations among components of the criminal justice system and between the criminal justice system and the community.
2. To bring scientific and practical knowledge to bear on the preparation of students for careers in the criminal justice system.

Objectives

1. To introduce students to an integrated core of sociological/criminological knowledge and concepts which can be brought to bear on understanding the functioning of the criminal justice system.

2. To provide students with a thorough grasp of knowledge relevant for the AOJ field, as well as an appreciation for the careful analysis of the structure of the criminal justice system.
3. To provide students with the educational background necessary to assume important decision-making roles in criminal justice and in related service areas.
4. To encourage students to understand, apply, and revise where necessary, the variety of approaches designed to deal with problems of the administration justice in society.
5. To provide students with the analytic and conceptual skills necessary to understand and to formulate solutions to the unique problems of minorities in relation to the criminal justice system.

PROGRAM COORDINATION

As a major program in the College of Arts and Sciences ultimate coordinating responsibility rests with the Dean of the College. More specifically, however, operational decisions concerning the program fall to the Chair of the Department of Sociology and Anthropology and mile Program Director, whom the Chair may designate.

Policy matters affecting the program are funneled through appropriate departmental committees and to the departmental faculty. Like other departmental major programs, recommendations pertaining to various facets of the AOJ program may originate with any faculty member and/or committee of the Department.

The role of Program Director is defined primarily in terms of the following responsibilities:

- 1) student counseling and advisement;
- 2) monitoring student progress through the program;
- 3) establishing and directing procedures for the smooth operation of an internship program; and
- 4) making recommendations to the Chair concerning overall program structure and operation.

Together with the Departmental Chair, the Program Director will have responsibilities for the systematic evaluation of progress, development, and implementation.

CURRICULUM

The curriculum of the AOJ major is designed to operationalize program goals and - objectives in the form of a logically-organized course pattern. Because AOJ is a rapidly changing field, the curriculum is by its very nature fluid. Despite this changeability, there exists a common theme around which the curriculum adheres. This theme is couched in the assumption that the criminal justice system, as well as the complex societal reactions to crime and delinquency, is better understood in relation to the larger institutional order. From this perspective, students can appreciate some of the perplexing problems faced by the system as well as efforts to mobilize resources that might be required for resolving these problems. The core curriculum, therefore, represents an integration of sociological/criminological theory and practice, with special, though not exclusive, emphasis on the intersection between the criminal justice system and minority communities.

Specific Requirements - 21 semester hours:

- 025-001 Introduction to Sociology - 3 credits. This course provides students with a general understanding of basic concepts which facilitate greater understanding of social life.
- 025-110 Elementary Statistics - 3 credits. This course introduces students to the basic statistical techniques of data analysis. Students are made aware of the importance of statistical analysis for assisting in social decision-making.
- 025-111 Sociological Methods and Techniques - 3 credits. In this course, students acquire familiarity with the process of social research, from identification of the problem to report writing.

- 025-070 Criminology - 3 credits. Students are made aware of the major social theories put forth to explain criminal behavior and how these theories relate to corrective programs.
- 025-170 Principles of Criminal Justice - 3 credits. Criminal Justice is analyzed in terms of its systematic components and how these components are interrelated in a formal central system.
- 025-074 Corrections - 3 credits. This course gives students a thorough knowledge of correctional approaches and strategies as well as an evaluation of their effectiveness relative to theories of penology.
- 025-079 Internship - 3 credits. Emphasis is placed on practical experiences in criminal justice agencies. Integration of practice with theory is an important focus.

Suggested Electives

- 025-003 Social Problems
- 025-071 Juvenile Delinquency
- 025-072 Juvenile Justice System
- 025-172 Social Change and the Criminal Justice System
- 025-173 Deviance and the Community
- 025-174 Police, Law, and Society
- 025-175 Sociology of Law
- 025-176 Victimology

Minor in Administration of Justice

A minor in administration of justice must include 025-001 Introduction to Sociology, 025-070 Criminology and 025-170 Principles of Criminal Justice and at least six (6) additional hours in administration of justice.

PROGRESSION

Students admitted to the AOJ program will ideally follow this pattern:

Freshman Year

First Semester	Credit Hours	Second Semester	Credit Hours
English 002	3	English 003	3
Foreign Language	4	Foreign Language	4
Humanities	3	Humanities	3
Social Science	3	Social Science	3
Natural Science*	3	Natural Science	3
Freshman Orientation	1	Physical Education*	
	17		17

All students are required to take one year of college-level mathematics.

Health and swimming are required. The health requirement may be fulfilled by one of the following: 082-159; 082-160; 082-161; 082-164; and 082-175.

SOPHOMORE YEAR

First Semester	Credit Hours	Second Semester	Credit Hours
English*	3	Speech 101	3
Foreign Language	3	Foreign Language	3
Humanities	3	Humanities	3
Natural Science	3	Natural Science	3
Philosophy**	3	Afro-American***	3
Physical Education	1	Physical Education	1
	16		16

* All students are required to take an additional writing course from the following list: 008-005; 008-006; 008-007; 008-009; 008-101; 008-011; 008-114; 008-127/128; and 008-129.

** All students must take one course from the following list: 018-051; 018-053; 018055; 018-057; and 018-059.

*** All students must take an Afro-American course from the following list: 008-150 or 008-151; 012-006; 013-005 or 080-006; and 466-100.

JUNIOR YEAR

First Semester	Credit Hours	Second Semester	Credit Hours
Sociology 001	3	Sociology 111	3
Sociology 070	3	Sociology 170	3
Sociology 110	3	Sociology 074	3
Minor	3	Minor	3
General Elective	3	General Elective	3
Physical Education	1		15
	16		

SENIOR YEAR

First Semester	Credit Hours	Second Semester	Credit Hours
AOJ Elective	3	Sociology 079	3
AOJ Elective	3	AOJ Elective	3
Minor	3	Minor	3
Minor	3	General Elective	3
General Elective	3	General Elective	3
	15		15

INTERNSHIP PROGRAM

Students will enter the internship component in his/her senior year. They will be required to check with the Administration of Justice Advisor two (2) or three (3) times during the semester in order for the advisor to better monitor the student's progress in relation to the internship experience. Special attention will also be given to students by the faculty member supervising the internship.

Each student is required to keep a log of their daily activities and write a detailed paper based on their experiences. Special emphasis is placed on relating the practical experience gained by the student to the theoretical knowledge acquired prior to doing the field assignment.

Only senior-level students will be permitted to register for the internship program. Evaluation forms will be sent to internship participants mid-semester and at the end of the semester. These evaluations will account for fifty-percent (50%) of the student's final grade.

STUDENT TEACHER RATIO

The anticipated student-teaching ratio for classes taught in the AOJ program will be 25:1. With the internship component, however, care will be taken to maintain a ratio of 10:1. Such a ratio is necessitated by the close supervision required for student interns. Special attention will be given to maintaining this ratio in order to ensure quality instruction.

ADMINISTRATION OF JUSTICE

MAJOR IN ADMINISTRATION OF JUSTICE

A major in administration of justice requires thirty (30) hours of credits. The following twenty-one (21) hours are specifically required:

025-001	Introduction to Sociology	03
025-110	Elementary Statistics	03
025-070	Criminology	03
025-111	Sociological Methods and Techniques	03
025-170	Principles of Criminal Justice	03
025-074	Corrections	03
025-079	Internship	03
		21

Nine (9) hours in Administration of Justice electives are also required.

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TOTAL REQUIRED FOR MAJOR

30

**ADMINISTRATION OF JUSTICE FOUR-YEAR PLAN
SUGGESTED SEQUENCE OF COURSES**

FALL SEMESTER		SPRING SEMESTER	
Freshman Orientation	1	English (ENGL-003)	3
English (ENGL-002)	3	Foreign Language	4
Foreign Language	4	Divisional Studies (A)	3
Divisional Studies (A)	3	Divisional Studies (B)	3
Introduction to Sociology (SOLI-001)	3		
Divisional Studies (D)	3	Divisional Studies (D)	3
Physical Education Health Science (HHPL-159)	1	Physical Education Swimming (HHPL-002)	1
TOTAL CREDIT HOURS	18	TOTAL CREDIT HOURS	17

Sophomore Year

FALL SEMESTER		SPRING SEMESTER	
English (Writing Course)	3	Foreign Language	3
Foreign Language	3	Mathematics (MATH-007 or 002)	3
Mathematics (MATH-006 or 001)*	3	Philosophy	3
African American Cluster (B)	3	Divisional Studies (A)	3
Divisional Studies (A)	3	General Elective	3
Physical Education (activity)	1	Physical Education (activity)	1
TOTAL CREDIT HRS	16	TOTAL CREDIT HRS	16

*These math courses can be used to satisfy both the math requirement as well as two courses under Division D. If this option is used, the student is required to take only two additional Division D courses

Junior Year

FALL SEMESTER		SPRING SEMESTER	
Speech (COMC-101)	3	Criminology (SOLI-070)	3
Corrections (SOLI-074)	3	Social Methods (SOLI-111)	3
Elementary Statistics (SOLI-110)	3	Departmental Elective	3
General Elective	3	Principles of Criminal Justice (SOLI-170)	3
Minor	3	Minor	3
TOTAL CREDIT HOURS	15	TOTAL CREDIT HOURS	15

Senior Year

FALL SEMESTER		SPRING SEMESTER	
Internship (SOLI-079)	3	AOJ Elective	3
AOJ Electives (two courses)	6	General Elective	6
Minor	3	Minor	3
General Elective	3	General Elective	3
TOTAL CREDIT HOURS	15	TOTAL CREDIT HOURS	15
COMPREHENSIVE EXAM			